

Master Plan Steering Committee  
Meeting Minutes  
January 28, 2014

The meeting was called to order by Joe Hutchinson at 7:10 PM

Members Present: Joe Hutchinson, Didi Chadran, Victor Normand, SusanMary Redinger, Lucy Wallace

Minutes: Minutes of January 9, 2014 were approved as written.

Meeting with Town Boards: Two meetings with town boards have occurred: Joe H. and Jaye met with the Conservation Commission on January 16<sup>th</sup>; Victor and Lucy met with the Board of Selectmen on January 21<sup>st</sup>.

Future meetings were tentatively set as follows:

- Planning Board: 2/3 – Joe H. and Lucy (Lucy to request)
- Park & Recreation Commission: 2/3 or 3/3 – Didi and Jaye (Didi to request)
- Historic Commission: 2/5 – Didi and Joe T. (Didi to request)
- MAHT: 2/10 (evening) – Victor and Elaine (Victor to request)
- Council on Aging: 2/10 (afternoon) – Joe H. and Lucy (Lucy to request)
- Board of Health: 2/11 – Victor and Elaine (Didi to request)
- EDC: 2/13 – Joe H. and Elaine (Joe to request)
- Bare Hill Pond Committee: 2/24 – Didi and Jaye
- Water & Sewer: 2/? – Didi and Jaye (Didi to request)

If Elaine is unable to attend any of her meetings, Lucy will cover at MAHT, and SusanMary will cover at EDC. No one was identified to cover at Board of Health.

Members contacting boards were reminded to send “Conversations Town Boards” to the committees prior to their meeting with them. They were also reminded to select only one of questions #3 – 5 for discussion, based on the role/responsibility of the given board.

Stakeholder Conversations: Joe reported that Judi Barrett had interviewed 22 people (residents and town staff) in groups ranging from 2 to 4 people yesterday afternoon and this morning. After completing those interviews she was scheduled to meet with MassDevelopment staff this afternoon. According to Joe, Judi reportedly found considerable diversity of opinions on issues before the town. Victor and SusanMary were each interviewed. SusanMary felt there wasn't enough structure to the meeting; Victor noted that Judi commented to him that she was finding more dissention among residents than existed when she did the master plan in 2002. A copy of the interview schedule is attached.

Communication: Didi reported on activities to date and to be undertaken in the near future. He will be meeting with Leslie Bunnell, our web designer and manager, on Thursday or Friday, along with Joe. We discussed upcoming events that need to be posted on the website and advertised through a town wide mailing. These include the proposed round tables (on Housing, Conservation, the Town Center, and the C-District) and the March 8<sup>th</sup> public forum on Devens. After some discussion about available evenings for these round

table meetings, it was agreed that we cover two topics per round table meeting night, with 1 ½ hours allocated per topic. The dates of February 25<sup>th</sup>, February 27<sup>th</sup> and March 11<sup>th</sup>, from 6:30 – 9:30, were recommended to suggest to Judi. Once these dates are confirmed, we need to post them on our website, do the mailing and, perhaps, take an ad in the Harvard Press.

A link to our website has been placed on both the home page of the town's website and the Planning Board's page.

Didi asked that we provide him with group email lists we may have so that he can build a master email list for sending notices.

Didi reported that he and Joe Theriault had written another piece on the master plan process which had been submitted to the Harvard Press for publication in the next week or so.

Next meeting: Tuesday, February 11th at 7 PM in the Bromfield Library.

Meeting adjourned at 8:35 PM.

## MASTER PLAN PHASE II - STAKEHOLDER MEETINGS

*Note: Meeting sessions will run for 50 minutes, beginning on the half-hour. Meetings to be held in the 2<sup>nd</sup> floor parlor at the Hildreth House.*

### Monday, January 27<sup>th</sup>

- 1:30 Marie Sobalvarro: Chair, Board of Selectmen  
Rich Siccard: Fire Chief
- 2:30 Carlene Phillips: Council on Aging, town historian  
Joe Theriault: Historic Commission, previously on Board of Assessors  
Tim Clark: previously on Board of Selectmen, Planning Board and 2002 master plan committee  
SusanMary Redinger: Chair, School Committee, MPSC member
- 3:30 Ron Ostberg: Historic Commission, 2011Municipal Bldg Committee, architect  
Marge Darby: 37-yr Town Common resident, LWV, founding director Freedom's Way Heritage Association  
Willie Wickman: previously on School Committee, LWV
- 4:30 Lou Russo: local businessman/developer; town resident 30+ yrs  
Victor Normand: Devens Economic Analysis Team, Acton realtor, previously MassDevelopment VP of Real Estate, Devens  
Laura Pearsall or other representative of Rollstone Bank
- 5:30 Worth Robbins: publisher Harvard Press, lead for Harvard Solar Garden  
John Lee: previously on Park & Recreation Commission, lifetime resident  
Chris Tracey: Chair, ZBA  
Bonnie Heudorfer: housing guru

### Tuesday, January 28<sup>th</sup>

- 9:30 Deb Thompson: COA Director  
Al Combs: previously on Economic Development Committee, Ag Commission
- 10:30 Paul Willard: Chair, ConCom, lifetime resident, local farmer  
Molly Cutler: President, Harvard Conservation Trust, previously on School Committee
- 11:30 Sharon Briggs: previously on COA, currently Friends of the COA  
Maureen Babcock: Devens resident  
Kate Pullano: Old Mill Rd resident (abutting C-district)
- 12:30 Stu Sklar: Board of Selectmen, previously on School Committee  
Rich Nota: DPW Superintendent